

# SHORELINE TERRACES I CONDOMINIUM ASSOCIATION, INC.

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*Please reply to:*  
Sunstate Association Management  
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## BOARD OF DIRECTORS MEETING MINUTES

DATE: Tuesday, February 16, 2021  
TIME: 2:30 p.m.  
PLACE: **Perico Bay Clubhouse** and via ZOOM

### APPROVED MINUTES

**Call to Order:** The meeting was called to order at 2:30pm.

**Proof of Meeting Notice:** Notice was provided in accordance with FL ST 718 and the association's documents.

**Establish a Quorum via Roll Call:** Three board members were present; Pauline Fleisher, Dave Crowley and Brad Wagner. Barry Van Beuren had an excused absence.

**Resignations and Appointments: None.**

**Review and approve Minutes of the previous regular Board meeting 1/19/2021 MOTION** made by Dave, seconded by Pauline to approve the meeting minutes as presented. MOTION passed unanimously.

**Review financial report :** Dave Crowley provided the summary report. The Board received the 1/31/21 financial statements. The net loss for the January 2021 month is due to timing and does not raise a concern. There are five outstanding checks as of 1/31/21. Sunstate will follow up. **MOTION** made by Pauline, seconded by Brad to accept the financial statements as presented. MOTION passed unanimously.

**Manager's Report:** See attached action list.

- Sunstate will confirm the FEMA Flood Insurance policy renewal as of 2/27/21 and total costs.
- Sundance is approved to complete 821 water intrusion. Sunstate will confirm a date.
- **808 door replacement request:** Sundance will inspect the doors while on site.
- **811 Plumbing issue:** The plumbing blockage has been resolved by Professional Plumbing. Sunstate will follow up with West Bay regarding the clipped pipe.
- American Pride is scheduled to repair lights that are not working.
- **Painting: Sunstate has received two quotes:** Sundance and Specialty Painting & the specifications from Sherwin Williams. Red Door Painting is expected to submit a proposal.
- **Seal coating the roads: Sunstate has received two quotes:** Sundance & DG Paving.
- The Annual smoke detectors and fire extinguishers inspection was last done March 2020.

**New Business:**

- Bike registration was discussed. This is a requirement.
- Pauline reviewed the visitors policy and required form.
- A quarterly newsletter was mentioned.
- An information packet was discussed.

- Parking was discussed.

**Landscaping** (report submitted and read aloud)

- Pam and Tom submitted a proposal for Board consideration. Pam and Tom are recommending more drought tolerate, Florida friendly plants and to plant them not has close together. **MOTION** made by Pauline, seconded by Dave to approve the proposal as presented. MOTION passed unanimously.
- Tree trimming was discussed. Sanchez last did the trimming in November 2019.
- It was suggested for West Bay to attend a board meeting. Sunstate will contact Ron.

**Maintenance** See manager's report.

**PBC Update for January 2021**

- The clubhouse remains closed for private events and the fitness center.
- Annual Meeting is March 16<sup>th</sup> at 10am via ZOOM.

**Adjournment and Next Meeting:** Tuesday, March 16<sup>th</sup>, 2021 at 2:30pm – 2021 ANNUAL With no further business to discuss, the meeting adjourned at 3:57pm.